TERREBONNE PORT COMMISSION

**MINUTES**

**February 11, 2020**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Greg Landry, President Presiding**

Present: Greg Landry, Steve Crispino, Andrew Blanchard, Charles Giglio, Dan Davis and Chris Erny arriving at 11:25

**Absent: Eddie Rome**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Chris Jeanice and Joe Chauvin – GIS, Stevie Smith – AllSouth, Craig Hebert and Jacob Waitz**

###### Media: None

###### Guests: Doug Cheramie

1. **WELCOME AND INVOCATION**
	1. **Greg Landry, President, called the meeting to order and led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Steve Crispino and seconded by Andrew Blanchard approving the minutes of the January 14, 2020 regular meeting. No opposition. Motion passed.**
	2. **A motion by Steve Crispino and seconded by Andrew Blanchard approving the absences of Eddie Rome and Charles Giglio for the January 14, 2020 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of January 2020 on a motion by Steve Crispino and seconded by Dan Davis. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion (DDG) – Craig Hebert gave an update on the project as they are still waiting on GSA. Upon speaking with GSA, they are in the process of amending the current agreement with the Port Commission due to the addition of a door to add access between the two facilities and the red tape with ICE. David and Craig are coordinating with Roxanne. The project is ready to go out for bid pending GSA does not have any major design changes.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – David advised that there will be a 2020 WRDA bill. Mike Henry has been in contact with David regarding. David has contacted delegation regarding.**
		2. **HNC Maintenance Dredging (Corp) – David discussed the status. The maintenance dredge was awarded to Crosby Dredging which is expected to begin at any time. An additional $5.1M was received for 2020 maintenance dredging.**
		3. **HNC Rock Jetty – David has nothing to report.**
		4. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Joe Chauvin discussed the status of the project. The punch list was developed. Vandalism took place on three separate occasions and police reports were filed. The cost of the theft is estimated at $54,000 which will be claimed on the builder’s risk policy. Electrical cable for shore power was stolen. Substantial completion cannot be completed due to no power. There has been no additional inspection. A motion by Charles Giglio and seconded by Steve Crispino approving a balancing change order. The project was over in excavation and under in limestone. The project is estimated to be $108,000 under budget. No opposition. Motion passed.**
		5. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – Stevie Smith gave a brief update on the project as it is basically complete. The final walk through with DOTD has been done and the billing for retainage is being processed.**
		6. **Short Cut Canal Status – David asked Jacob Waitz to survey the property.**
		7. **Economic proposal from Loren Scott – A motion by Steve Crispino and seconded by Andrew Blanchard approving the proposal from Loren Scott in the amount of $105,000, although temporarily putting the project on hold until revenue from the two projects begins. No opposition. Motion passed.**
6. **Roll call by Sonja Labat, all board members present voted yes to enter into executive session to discuss the Terrebonne Port Industrial Boulevard North (Thomasea) project. Entered executive session at 11:25. A motion by Chris Erny and seconded by Steve Crispino to go back into regular session at 11:44. No opposition. Motion passed. A motion by Chris Erny and seconded by Steve Crispino to follow legal advice as discussed in executive session. No opposition. Motion passed.**
7. **COMMITTEE REPORTS – None**
8. **COMMISSIONER’S COMMENTS – None**
9. **STAFF REPORT – David discussed the insurance renewal with Laris Insurance.**
10. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Chris Erny. The meeting was adjourned at 11:47 pm. No opposition. Motion passed.**